



**FACULTY OF MANUFACTURING ENGINEERING
UNIVERSITI TEKNIKAL MALAYSIA MELAKA (UTeM)**

SUPERVISOR - PSM II - Evaluation Form

NAME OF STUDENT: _____

(BLOCK LETTERS)

MATRIX NO: _____

PROJECT TITLE: _____

COURSE (Please Tick):

BMFU	<input type="checkbox"/>	BMFA	<input type="checkbox"/>	BMFP	<input type="checkbox"/>	BMFR	<input type="checkbox"/>	BMFB	<input type="checkbox"/>
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NAME OF SUPERVISOR: _____

SECTION A: GENERAL CONDUCT

No	Marking Criteria	Evaluation Level, EL									W	Mark (EL x W)	Comments	
		Weak			Moderate				Excellent					
GENERAL														
1	Log Book - Descriptions of task that have been performed, the problem statement, the method of implementation, tools and techniques used.	1	2	3	4	5	6	7	8	9	10	1.0	/10	
Work presented in a very poor condition.			Work presented in a moderate condition.				Work presented in excellent condition.							
2	Initiative & attitude - Frequency of meeting the supervisor & demonstrate motivation to accomplish the project.	1	2	3	4	5	6	7	8	9	10	1.5	/15	
Demonstrated little or no initiative to conduct the project.			Demonstrated adequate initiative to conduct the project.				Demonstrated superior initiative to conduct the project.							
3	Literature Review - Comprehensive study of literature relevant to the project.	1	2	3	4	5	6	7	8	9	10	2.0	/20	
Serious deficiencies in proper selection and use of engineering principles.			Effective application of engineering principles resulting in reasonable solution.				Critical selection and application of engineering principles ensuring reasonable results.							
4	Planning & Implementation - Progress of project is according to plan.	1	2	3	4	5	6	7	8	9	10	3.0	/30	
Demonstrated little or no ability to conduct the project.			Demonstrated adequate ability to conduct the project.				Demonstrated superior ability to conduct the project.							
5	Methodology - Understand the correct methods, procedures, techniques and tools to complete the project.	1	2	3	4	5	6	7	8	9	10	2.5	/25	
Very ineffective. Would not allow project to achieve any goals			Somewhat effective. Would allow project to achieve most goals.				Effective. Would allow project to achieve all goals.							
Total Marks												/100		
Actual Marks												/20		

SECTION B: REPORT

No	Marking Criteria	Evaluation Level, EL									W	Mark (EL x W)	Comments	
		Weak			Moderate				Excellent					
GENERAL														
1	Writing - Correct grammar and definition, consistency & continuity in writing.	1	2	3	4	5	6	7	8	9	10	0.5	/5	
		Numerous spelling and grammatical errors.			Several spelling and grammatical errors.				Minor spelling and grammatical errors.					
2	Format - According to format, list of references that correspond with text in the report.	1	2	3	4	5	6	7	8	9	10	0.5	/5	
		Work is illegible with format change throughout and inconsistency of references.			Generally consistent with only several format and minor inadequacies references errors.				Consistent throughout and only minor format and references are complete and comprehensive.					
3	Presentation - Information and data are organized accordingly.	1	2	3	4	5	6	7	8	9	10	0.5	/5	
		Work is hard to follow as there is very little continuity.			Information is presented in a logical manner, which is easily followed.				Information is presented in a logical, interesting way, which is easy to follow.					
4	Neatness - Report presented in good and tidy condition.	1	2	3	4	5	6	7	8	9	10	0.5	/5	
		Work presented in a very poor condition.			Work presented in a moderate condition.				Work presented with excellent condition.					
REPORT CONTENT														
1	Abstract & Background - Consistent with title & problem statements.	1	2	3	4	5	6	7	8	9	10	1.0	/10	
		Serious deficiencies in abstract and introduction.			Effective consistency of title and clear problem statements.				Excellent insight. Clear and complete understanding of problem statements and consistency of title.					
2	Objectives & Scope - Relevant to the project title & scope.	1	2	3	4	5	6	7	8	9	10	0.5	/5	
		Little or no grasp of project objectives and scope. Incapable of producing a successful solution.			Overall sound understanding of the project objectives and scopes. Does not significantly impair solution.				Clear and complete understanding of project goal and constraints.					
3	Literature Review - Appropriate with project title, comprehensive and most recent publications used and documented proficiently.	1	2	3	4	5	6	7	8	9	10	1.0	/10	
		Serious deficiencies in proper selection and use of engineering principles.			Effective application of engineering principles resulting in reasonable solution.				Critical selection and application of engineering principles ensuring reasonable results.					
4	Methodology - Systematic approach, procedures and correct tools and techniques used to achieve the project objectives.	1	2	3	4	5	6	7	8	9	10	1.5	/15	
		Very ineffective. Would not allow project to achieve any goals.			Somewhat effective. Would allow project to achieve most goals.				Effective. Would allow project to achieve all goals.					
5	Results & Discussion - Explanation and analysis of data, project objective achieved and result obtained as expected.	1	2	3	4	5	6	7	8	9	10	3.0	/30	
		Demonstrated little or no ability to analyse and interpret data. Project fails to achieve objectives.			Demonstrated adequate ability to analyse and interpret data. Project achieve some objectives.				Demonstrated superior ability to analyse and interpret data. Project achieve all objectives.					
6	Conclusion & Future Work - Main findings & suitable recommendation.	1	2	3	4	5	6	7	8	9	10	1.0	/10	
		Serious deficiencies in support for stated conclusions.			Sound conclusions reached based on achieved results.				Insightful, supported conclusions and recommendations.					
Total Marks											/100			
Actual Marks											/40			

Supervisor's signature:

Date: _____